



Cleveland Fire Department is seeking qualified individuals to fill the position of Firefighter. Potential candidates will work a Twenty-four (24) hour per day rotating shifts (A, B, C). Applications must be received at the Cleveland Fire Department by noon on August 30, 2018. Applicants must pass a written and physical agility test.

Salary Range:

\$34,000-\$51,000

Minimum Requirements for Employment:

At least 18 years of age
High school diploma or GED
Valid NC driver's license
Must be able to obtain NC Class B license within 6 months of hire
NC Fire Fighter Certification
Hazardous Material Operations Level
NIMS 100, 200, 700 & 800
Emergency Medical Technician
Experienced Emergency Vehicle Operators preferred.

All Applications must be accompanied by the following documents

Personal resume
Certified criminal background check
Certified driving record
High school diploma or GED
NC Firefighter I&II certificate
Hazardous Material Operation certificate
NIMS 100, 200, 700 & 800 certificates
NC EMT certificate

Benefits:

Life Insurance
Health, Dental, and Vision Insurance
401K
Paid Holidays

How to Apply:

Applications may be picked up in person at the Cleveland Fire Department located at 9039 Cleveland Rd. Clayton, NC 27520 between the hours of 9:00AM-6:00PM Monday through Friday or online at www.clevelandvfd.org. Applications must be returned to Cleveland Fire Department by noon on August 30, 2018. Any questions you have about the process can be addressed to Ryan Benson, 919-989-1909 ext. 102.

Firefighter
General Statement of Duties

Performs responsible fire suppression work in combating fires, vehicle extrication, emergency medical assistance, maintaining fire vehicles, equipment, and facilities.

Distinguishing Features of the Class

An employee in this class is responsible for performing general fire suppression work at the scene of a fire. Work involves preparing equipment for responding to fire calls, fighting fires, performing rescue operations, and equipment and vehicle maintenance. Work may involve driving a fire department vehicle to a scene or for work assignments. Work is often performed under stressful emergency conditions and frequently involves personal hazards. Work standards and procedures are generally established and understood. The employees are subject to hazards associated with firefighting and emergency care including working in both inside and outside environments, in extreme cold weather, and exposure to various hazards such as exposure to high heat, exposure to chemicals, and in the proximity to moving mechanical parts, electrical current, and working in high places. Employees may also be exposed to atmospheric conditions and may be required to work in close quarters. Work is reviewed through observation and discussions concerning the quality and effectiveness of fire and rescue efforts and through evaluation of the completion of training activities.

Duties and Responsibilities

Essential Duties and Tasks:

- Responds to fire and emergency calls by completing fire suppression activities for residential and commercial structures, vehicles, rubbish and grass areas, operating apparatus, removing hazards from emergency scenes, rescuing persons from fire and emergency scenes, utilizing fire extinguishing and extraction equipment to suppress fires and documenting actions when appropriate.
- Provides basic emergency medical services by responding to emergency site, assessing the medical needs of patients, determining best immediate basic treatment, administering life support, utilizing trained medical skills, operating life-saving equipment, lifting and moving patients and extricating patients as necessary, assisting patients to emergency centers, completing medical reports, stocking medical supplies and documenting all services provided.
- Maintains firefighting equipment and fire station property by performing preventive maintenance on equipment and machinery, ensuring apparatus is operating properly and safely, determining if problematic or faulty parts exist, replacing faulty parts.
- Educate the community about fire safety by responding to citizen inquires and questions on fire safety, presenting fire safety tips to local schools and businesses, demonstrating appropriate personal actions during fires or emergencies, illustrating proper fire extinguisher use and first aid procedures and assisting with public tours of the fire station when necessary.
- Maintain current medical and firefighting certifications by participating in continuing education related to medical, firefighting, driving and computer skills. Also completing appropriate paperwork for training received.

- Maintains fire station property by performing interior and exterior building maintenance such as mowing lawn, assisting with fire station activities and documenting maintenance actions when appropriate.

Additional Job Duties:

- Performs related duties as required by the Fire Chief or his/her designee

Requirements for Firefighter Position:

- At least 18 years of age
- High School diploma or GED
- Valid NC Driver's License
- *Must obtain a Class B License within 6 months of hire*
- NC Firefighter Certification
- Hazardous Material Operation Level
- NIMS 100,200,700, and 800
- Emergency Medical Technician

Physical Requirements:

- Must be able to physically perform the basic life functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, pushing, pulling, lifting, grasping, feeling, talking, and hearing.
- Must be able to perform heavy work exerting up to 150 + pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.
- Must possess visual acuity to size up the color, volume, and extent of fire involvement in structures, to operate heavy fire apparatus in emergency situations, and to prepare records and reports.

Special Note:

- Employee shall be classified as a non-exempt employee.

Salary Range

\$34,000 to \$51,000

Cleveland Fire Department Job Knowledge Test

Purpose: The job knowledge test is specifically designed to measure the applicant's knowledge of common firefighting techniques and procedures. The test shall consist of basic firefighting questions taken from the IFSTA Essentials of Firefighting Manual.

Procedures: The job knowledge test consists of 150 questions, which are directly related to fire and rescue techniques and procedures. A maximum of 1.5 hours will be allowed for each candidate to complete the job knowledge test.

All applicants must successfully complete the written examination prior to moving forward in the process. During test, applicants shall sit at least 2 feet apart. Any questions shall be directed to the proctor administering the examination. If the candidate fails to follow the instructions set for this test the proctor reserves the right to disqualify the candidate from the process and ask the candidate to leave the testing area immediately.

Cleveland Fire Department Employment Agility Test

The agility test will be by invitation only. Notification will be sent by email to all selected applicants advising the time and location of the agility test.

Purpose: The agility test is specifically designed to measure the applicant's physical ability in performing as a firefighter. All candidates will be evaluated during this test on their strength and endurance.

Procedures: The performance test consist of eight events, which are directly related to fire and rescue tasks, such as equipment carries, ladder raising and extension, ladder climbing, hose deployment and citizen rescue.

During test, constant movement of candidate is required, if the candidate stops during the test, the candidate will be disqualified from the process and asked to leave the testing area immediately. Stopping to readjust equipment or pick up dropped equipment is allowed, so long as forward motion begins immediately following required readjustment or lifting of equipment. Obvious fatigue or extreme physical overexertion may be grounds for test proctors to stop the candidate and end the test. If the candidate fails to follow the instructions set for each event the proctor reserves the right to disqualify the candidate from the process and ask the candidate to leave the testing area immediately.

Pre-test: Prior to beginning the assessment, the candidate's vital signs will be taken and recorded on an individual data sheet. The candidate will be given sufficient time to stretch and warm up in an appropriate manner (10 minutes). After being cleared for the test, the candidate will report to the test monitor at the first event.

Event One: *sit and reach* - This evolution assesses the flexibility of the candidate. Lack of flexibility is associated with an increased risk of injury. The candidate shall sit with legs straight, shoes off, feet pointing straight up. Hands should be hand over hand with middle fingers lined up. Reach slowly forward with fingers extended and measure the farthest distance of three tries on the measuring device. Each stretch must be held for 2 seconds.

Event Two: *sit ups*- The candidate shall start by lying flat on their back with knees bent, heels about 10 inches from buttocks. Arms should be folded across and touching the chest with hands touching

the upper chest or shoulders. Feet should be held to the floor by a proctor. Time will begin when candidate curls their body up, touching elbows to thighs while keeping hands in contact with chest or shoulders. After touching elbows to thighs, the candidate lies back, touching lower edge of shoulder blades to the floor. The candidate shall complete 35 sit ups in one minute.

Event Three: *pushups*- The candidate shall start from the upper push up position lower your body until it touches the ground while maintaining an even plane. From this point raise your body to a straight arm position. Continue the movement until you can no longer maintain an even rhythm or straighten your arms. The body must maintain an even plane throughout this event. The event will be ended if the body remains on the ground for more than 3 seconds or does not maintain an even plane. The candidate shall complete 25 pushups in one minute.

Event Four: *equipment carry* - The candidate will walk to the K-12 and a Stihl MS 461R and prepare to lift. The candidate will, using proper lifting techniques, lift and carry the equipment to a distance of 50 feet, turning around and carry it back 50 feet to a table and placing it on the table. Any infraction for improper lifting or failure to complete task shall lead to the disqualification of the candidate from the process and the candidate will be asked to leave the testing area immediately.

Event Five: *ladder raise and extension* - The candidate will walk to the ladder and prepare to raise. Using proper lifting techniques, the candidate will lift the ladder to a standing position and using a hand-over-hand method until the fly section hits the stops at full extension. Lower the ladder in a hand-over hand method until ladder stops at the bottom. (When raising the ladder, you must touch every rung going up and coming down to maintain control of ladder) Infractions for improper raising, dropping the ladder, or failure to complete task shall lead to the disqualification of the candidate from the process and the candidate will be asked to leave the testing area immediately.

Event Six: *ladder climb* - The candidate will proceed to the turn table of the ladder truck and prepare to climb. The ladder will already be set to a 75 degree angle and extended to 100 feet. The candidate will ascend the ladder one rung at a time, with one foot and one hand maintaining contact with the ladder rungs at all times. Once the candidate reaches the top rung, they will descend back down the ladder one rung at a time with one foot and one hand maintaining contact with the ladder rungs at all times. At no time during the exercise shall the candidate hold or grab the ladder rails. The candidate will have 3 minutes to complete this task.

Event Seven: *charged hose line advancement* - The candidate shall pull a 150-foot charged 1 ½ inch hose line a distance of 100feet. The candidate can use any method they desire to drag the line to the required distance. Once the candidate crosses the target line they shall spray the hose line and knock over a traffic cone sitting 30feet from the target line. Stopping for any reason other than to regain your grip on the hose line or failure to complete shall result in the disqualification of the candidate from the process and the candidate will be asked to leave the testing area immediately.

Event Eight: *dummy drag* - The candidate will walk to the dummy and prepare to drag. The candidate will drag the dummy from starting point in a direct line to the stopping point at the cone located 50 feet from the start. The event will be complete when the candidate crosses the line.

At the end of the last event the candidate's individual data sheets will be collected and reviewed. This sheet will then be attached to the candidate's application for further review.

Describe any training received relevant to the position for which you are applying.

REFERENCES

Give name, address, and telephone number of three references who are not related to you and are not previous employers.

- 1.
- 2.
- 3.

EMPLOYMENT Please give accurate, complete full-time and part-time employment Record.

1. _____

Company Name	Telephone		

Address	Dates Employed- (State month and year)		

Name of Supervisor	Pay Rate	HRLY	WEEKLY

State Job Title and Describe Your Work:		Reason for Leaving	

2. _____

Company Name	Telephone		

Address	Dates Employed- (State month and year)		

Name of Supervisor	Pay Rate	HRLY	WEEKLY

State Job Title and Describe Your Work:		Reason for Leaving	

3. _____
Company Name Telephone

Address Dates Employed- (State month and year)

Name of Supervisor Pay Rate HRLY WEEKLY

State Job Title and Describe Your Work: Reason for Leaving

4. _____
Company Name Telephone

Address Dates Employed- (State month and year)

Name of Supervisor Pay Rate HRLY WEEKLY

State Job Title and Describe Your Work: Reason for Leaving

The information provided in this Application for Employment is true, correct, and complete. If employed, any misstatement or omission of fact on this application may result in my dismissal.

I understand the acceptance of an offer of employment does not create a contractual obligation upon the employer to continue to employ me in the future.

If you decide to engage an investigative consumer reporting agency to report on my credit and personal history I authorize you to do so. If a report is obtained you must provide, at my request, the name of the agency so I may obtain from them the nature and substance of the information contained in the report.

DATE

SIGNATURE