

# Application Packet



**Cleveland Fire Department, Inc.**  
**Established, 1961**

# Application for Membership Cleveland Fire Dept Inc.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

\_\_\_\_\_

Work Phone: \_\_\_\_\_

\_\_\_\_\_

Date of Birth: \_\_\_\_\_

Social Security #: \_\_\_\_\_

Member Receiving Report: \_\_\_\_\_

Date Received: \_\_\_\_\_

## • Please Answer the Following Questions

1. Do you have any previous firefighting experience? \_\_\_\_\_  
If **yes**, list certifications (e.g. Firefighter I, II, EMT, First Resp., etc.), department(s), length of service, and reason(s) for termination of service.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Have you ever been refused membership in a fire department for any reason other than "no vacancy?" If **yes**, please elaborate.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Are you a citizen of the United States? If not please elaborate.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Where you are currently employed? What are your supervisor's name / position?

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5. During which hours of the day will you be available for service?

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6. Will you accept all work details assigned to you by an officer if you are qualified to do the job? If **no**, please explain.

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7. Would you be available on weekends and other days that do not interfere with your regular job to respond to an emergency and / or assist in any work detail at the fire department? If **no**, please explain.

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8. If you become a member of Cleveland Fire Department, Inc. and you receive an alert that you are needed to respond to a fire, would you operate your vehicle in a manner that would not endanger the lives of yourself and others? If **no**, please elaborate.

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9. Briefly state why you have an interest in joining Cleveland Fire Department, Inc.

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10. Do you have any health conditions that would put yourself or others in life-threatening situations at the scene of an emergency? If **yes**, please list the condition.

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11. If at any time you find that you can no longer serve Cleveland Fire Department, Inc., do you agree to notify your assigned officer of the said department? If no, please elaborate.

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12. If accepted as a member of Cleveland Fire Department, Inc., you will be issued equipment. Would you use reasonable care regarding the upkeep and care of the issued equipment? If you were to resign or to be dismissed from Cleveland Fire Department, Inc. for any reason, would you return all equipment issued to you? If **no**, please explain.

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13. If you become a member of Cleveland Fire Department, Inc., and purchase with your own money apparel such as jackets, caps, etc. bearing the name of the department, would you ensure that the items were clean and neat in appearance before wearing or displaying in any manner the item in public? If no, please elaborate.

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14. How long have you lived in the McLemore Fire District (the district in Johnston Co. serviced by Cleveland Fire Department, Inc.)?

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15. Will you notify the Chief and Chairman of the Advisory Membership Committee within one week of your being charged with any crime including but not limited to any and all traffic offenses?

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16. Attach to this Application a certified copy of your criminal record from any state in which you have lived.

17. Attach to this application a certified copy of your driving record from any state in which you have lived in the past seven (7) years.

18. Attach a resume to this application describing your work history for the past five (5) years. For each job listed on your resume, include the name of your employer, the name, address, and phone number of your immediate supervisor, and the period that you were employed, and a brief description of your job duties.

19. Attach to this application names, addresses, and phone numbers of three (3) fire service references (if you have previous experience), three (3) work witnesses, and three (3) personal references not related to you.

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TO BE SIGNED UPON SUBMITTAL

I, \_\_\_\_\_, have, to the best of my ability, answered all of the questions on this application as truthfully as possible. I understand that if the roster of Cleveland Fire Department, Inc. is full, I will be placed on a waiting list until such time as the Advisory Membership Committee chooses to act on my application. I also understand that a member of the said committee will contact me when my application comes before the members.

I also acknowledge that I have read and understand the By-Laws and Rules and Regulations of Cleveland Fire Department, Inc., and I agree to abide by all rules set forth therein.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# Cleveland Fire Department Applicant Work Sheet



Applicant name: \_\_\_\_\_

Application received by: \_\_\_\_\_ date: \_\_\_\_\_

Membership Committee review date: \_\_\_\_\_

Interview date: \_\_\_\_\_

Recommendation of committee: \_\_\_\_\_ length of probation \_\_\_\_\_

(If applicant is not recommended for the applicant to be accepted attach a brief statement explaining situation)

	Completed
Completed new member packet and three copies made (Copies for Chief, Training Officer, and Treasurer)	
Voided check for direct deposit	
Added to workers comp insurance	
Added to NCSFA	
Create email username	
Create Firemanager user name	
Assign to Captain	
Turnout gear assigned	
Pager assigned	
Assign Car number	